Tuition Policy

Annual Tuition and Payment Schedule

- Tuition is set annually by the Board of Directors
- Annual tuition is divided into 9 equal monthly installments (August through April)
- Invoices are sent electronically on the 1st of each month through our parent portal (Playground)
- Payment is due by the 15th of each month
- Accepted payment methods: Bank transfer, check, cash, or credit card (processing fee applies)
- Payments can be made through the Playground app or placed in the designated tuition box

Enrollment Deposits

- **New Students:**
  - $50 non-refundable application fee (may be waived based on need)
  - $150 enrollment deposit

- **Returning Students and siblings of currently enrolled students:**
  - Enrollment opens in December for the following school year
  - $150 enrollment deposit due February 15th
  - All deposits are applied to April tuition

Late Payment Policy

- Reminder sent for payments not received by the 20th
- Accounts 2+ weeks past due will be contacted by the Director
- Accounts 30+ days past due require a payment plan meeting

Withdrawal and Refund Policy

- **Mid-Year Withdrawal**
  - At least one month's notice, or one month's tuition penalty
  - forfeiture of deposit

- **Pre-Year Withdrawal Penalties:**
  - Before May 1st: Forfeit $150 deposit only
  - May 1st - June 15th: 50% of 1 monthly tuition payment
  - June 16th - July 15th: 100% of 1 monthly tuition payment
  - July 16th - August 15th: 150% of 1 monthly tuition payment

Financial Assistance

- Need-based aid available pending funding availability
- Applications reviewed annually by the Board
- Aid packages may include tuition reduction and/or work-trade opportunities
- Families experiencing financial hardship should contact the Director before withdrawing. We are committed to working with families to maintain enrollment stability for students whenever possible.